

SAAA Fax Order—TAA FORMS ORDER SHEET

FAX OR MAIL TO: San Antonio Apartment Association, 7525 Babcock Rd., San Antonio, TX 78249 Fax #: 210-692-7277 or 877-316-1984

Ordered by: _____ Date: _____ Phone: _____

Co. /Property: _____ P.O.#: _____

Address: _____ City: _____ Zip: _____

DUPLICATE FORMS ARE NON RETURNABLE ONCE PACKAGE IS OPENED.
All other forms must be returned within 7 days of receipt for refund.

NOTE: Please CHECK where applicable
S= Single D= Duplicate

Form#	Quantity	Description	Price	Total
11-A	_____	Apartment Lease Contract—(pgs 1&2), 100 pgs	<input type="checkbox"/> S- \$13.00 <input type="checkbox"/> D- \$26.00	_____
11-B1	_____	Apartment Lease Contract—(pgs 3&4), 100 pgs	\$13.00	_____
11-B2	_____	Apartment Lease Contract—(pgs 5&6), 100 pgs	\$13.00	_____
99-C	_____	Roommate Lease Contract Amendment - (<i>Spanish on reverse</i>), 100 pgs	\$12.50	_____
09-D	_____	Rental Application—100 pgs	<input type="checkbox"/> S- \$13.00 <input type="checkbox"/> D- \$26.00	_____
09-Q	_____	Rental Application—Spanish, 100 pgs	\$14.00	_____
09-E	_____	Animal Addendum—100 pgs	<input type="checkbox"/> S- \$12.50 <input type="checkbox"/> D- \$25.00	_____
05-II	_____	Animal Addendum —Spanish, 100 pages	\$12.50	_____
09-F	_____	Resident's Notice of Intent to Move Out—(<i>Spanish on reverse</i>), 100 pages	\$12.50	_____
11-G	_____	Electrical Sub-metering Addendum—100 pages	\$13.00	_____
10-H	_____	Inventory and Condition Form—100 pages	<input type="checkbox"/> S- \$12.50 <input type="checkbox"/> D- \$25.00	_____
04-HH	_____	Inventory and Condition Form—Spanish, 100 pgs	\$12.50	_____
11-I	_____	Residential Lease Contract—(pgs 1&2), 100 pgs	\$13.00	_____
11-J1	_____	Residential Lease Contract—(pgs 3&4), 100 pgs	\$13.00	_____
11-J2	_____	Residential Lease Contract—(pgs 5&6), 100 pgs	\$13.00	_____
11-K	_____	Condo/Townhome Lease Contract—(pgs 1&2), 100 pgs	\$13.00	_____
11-L1	_____	Condo/Townhome Lease Contract—(pgs 3&4), 100 pgs	\$13.00	_____
11-L2	_____	Condo/Townhome Lease Contract—(pgs 5&6), 100 pgs	\$13.00	_____
09-M	_____	Security Guidelines for Residents (<i>Spanish on reverse</i>), 100 pgs	\$12.50	_____
11-N/O/P	_____	Apartment Lease Contract—Spanish (pgs 1&2, 3&4, 5&6), 33 complete sets	\$15.00	_____
07-R	_____	Employment Application Form—(1 sheet w/ pgs 1-6), 50 total applications	\$24.00	_____
11-T	_____	Lease Renewal Form (<i>Spanish on reverse</i>), 100 pgs	<input type="checkbox"/> S- \$16.00 <input type="checkbox"/> D- \$32.00	_____
09-U	_____	Lease Guaranty (<i>Spanish on reverse</i>), 100 pgs	\$12.50	_____
09-V	_____	Affordable Housing Addendum (<i>Spanish on reverse</i>), 100 pgs	\$12.50	_____
09-W	_____	Affordable Housing Application (<i>Spanish on reverse</i>), 100 pgs	\$13.00	_____
05-X	_____	Employment Application Form—Spanish (1 sheet w/ pgs 1-6), 50 total applications	\$24.00	_____
99-Y	_____	Asbestos Addendum (<i>Spanish on reverse</i>), 100 pgs	\$12.50	_____
09-Z	_____	Lease Contract Addendum for Per Person Rental of Dwelling (<i>Spanish on reverse</i>), 100 pgs	\$12.50	_____
09-AA	_____	Lead Hazard Addendum — (pgs 1&2), 100 pgs	\$12.50	_____
09-BB	_____	Lead Hazard Addendum — (pgs 3&4), 100 pgs	<input type="checkbox"/> S- \$12.50 <input type="checkbox"/> D- \$25.00	_____
05-CC	_____	<i>Spanish</i> Lead Hazard Addendum — (pgs 1&2), 100 pgs	\$12.50	_____
05-DD	_____	<i>Spanish</i> Lead Hazard Addendum — (pgs 3&4), 100 pgs	\$12.50	_____
11-EE	_____	Water/Wastewater Sub-metering Addendum, 100 pgs	\$12.50	_____
01-FF	_____	Mold Information and Prevention Addendum (<i>Spanish on reverse</i>), 100 pgs	\$12.50	_____
11-GG	_____	Supplemental Rental Application for Non-U.S. Citizens (<i>Spanish on reverse</i>), 100 pgs	\$13.00	_____
12-13RB	_____	REDBOOK 2012-2013 Revision	\$100.00	_____
10-JJ	_____	Bed Bug Addendum —100 pages	\$12.50	_____
10-KK	_____	<i>Spanish</i> Bed Bug Addendum—100 pages	\$12.50	_____
RHB	_____	Resident Handbook and Community Policies, package of 100	\$80.00	_____
SPRHB	_____	Resident Handbook and Community Policies in Spanish, package of 50	\$50.00	_____
ALBE	_____	Residential Rental Housing, Apartment Living and Texas Law Brochure English, package of 100	\$20.00	_____

SIGNATURE: _____

(Note: Sign only if forms are picked up.)

Subtotal \$ _____
TAX (8.125%) \$ _____
GRAND TOTAL \$ _____

PICK UP DELIVERY (\$10.00—\$15.00)
* Applicable delivery fees will be added to invoice.
2nd Attempt or round trip fees will be charged accordingly.
Mail only outside San Antonio City Limits.

SAAA USE ONLY

BUS ID#: _____

APPROVED BY: _____

INVOICE#: _____